

SCHOOL COMMITTEE
HULL PUBLIC SCHOOLS
HULL, MA 02045

SPECIAL SCHOOL COMMITTEE MINUTES
WEDNESDAY, JANUARY 3, 2007

SCHOOL COMMITTEE MEMBERS PRESENT

James Canavan, Chair
Kevin Richardson, Vice Chair
Catherine Bowes, Secretary
Kristen Evans, Member
Stephanie Peters, Member – arrived at 7:20 p.m.

STAFF MEMBERS PRESENT

Paula Delaney, Superintendent of Schools
David Twombly, Director of Operations
Maureen Robishaw, Secretary to the Superintendent

Call to Order

The meeting was called to order by James Canavan at 7:10 p.m. at Hull High School Auditorium, 180 Main Street with the Salute to the Flag.

Mr. Canavan informed the audience that the sole purpose of the meeting is the discussion of air quality at the L.M. Jacobs School.

Dr. Delaney presented the following information:

- Purpose of the meeting
 - To clarify issues on health and safety at Jacobs School
 - To address questions raised at the December 12th meeting
- Present at the meeting
 - Mr. Michael Feeney and Mr. Corey Holmes: MA Department of Public Health, Environmental Division
 - Mr. James Walters: Hazardous Abatement Services
 - Mr. Matt Montefusco: Oasis Environmental Services
- The Issues Defined
 - Three separate issues – three separate protocols
 - Mold Abatement: July and August, 2006
 - Blocked Drain: Thursday, December 7 and Friday, January 8, 2006
 - Jacobs Renovation: July 2006 to present....until 2008
- Issue #1: Mold Abatement
 - July 20: Mold suspected in rugs in room 20 and room 22
 - July 22: Mold testing conducted by Oasis Environmental and rooms with mold are closed off
 - August – September: Mold abatement conducted by hazardous Abatement Services: all classrooms tested for mold
 - August – September: broken asbestos tiles removed and replaced
 - September 8: all areas cleared after testing
 - October 20: moisture and mold discovered in walls of modular classrooms. Rather than invest money in abating the modular classrooms for the short-term, classrooms closed, fifth grade students moved to Jacobs School (main building). Subsequently moved to Memorial Middle School.
- Issue #2: Blocked Drain
 - December 7: toilets backed up in first floor bathrooms. Drain was snaked to clear, drain was clogged with paper towels. Board of Health recommends bleach and water to clean area.

School Committee Minutes

January 3, 2007

Page 2

- December 8: toilets backed up causing flooding of first floor corridor. Drain is again snaked and a tee shirt is found to be blocking the drain.
 - Hazardous Abatement Services contacted to clean and disinfect all areas affected
 - Floors washed three – four times with Shockwave (disinfectant)
 - Board of Health oversees cleanup operation
 - Areas tested and cleared
- Issue #3: Jacobs Construction and Renovation
 - July 2006 to summer 2008
 - Department of Public health monitors air quality (standard measure when there is construction)
 - Department of Public Health makes recommendations....
 - Recommendations have been followed and air quality is deemed satisfactory.
- What Lies Ahead?
 - What can we expect during construction?
 - Regular consultation with Department of Public Health
 - Are these issues common to all construction projects?
 - How can we minimize effects of construction?
 - Regular contact with Project Manager.
 - Monitor attendance of students and staff
 - Watch for any trends from particular classrooms
 - Visits to the nurse
 - Increase emphasis on building cleanliness
 - Periodic air quality testing per MA Department of Public Health
 - September 20, MDPH conducts IAQ testing
 - December MDPH conducts IAQ testing
 - December 20 Universal Environmental Consultants (UEC) conducted IAQ testing
 - All tests came back that the building was safe to occupy
- Establish Protocol for Reporting Illnesses
 - Report concerns about illness to School Nurse or Interim Principal and/or report concerns to an Occupational Health Physician
 - Report any building concerns to Interim Principal, Dr. Kathleen Tyrell
- Questions from December 12, 2006 Health and Safety meeting:
 - Asbestos
 - Building/indoor air quality
 - Medical
 - Construction
 - Communication

Dr. Delaney introduced Michael Feeney, Department of Public Health.

Michael Feeney, Department of Public Health, gave the following presentation:

- Four issues that came up at the initial September 20, 2006 visit
 - Mold
 - Construction
 - General Air Quality
 - Asbestos
- Aerial view of Jacobs School prior to modular classrooms
 - Addition location
 - Three classrooms in original building have been closed down

School Committee Minutes

January 3, 2007

Page 3

- General areas that influence indoor air quality
 - Ventilation
 - Microbial growth
 - Point sources of environmental irritants
- Ventilation System in the main building
 - Univents and exhaust vents
 - Units have to free and clear
 - Exhaust vents in ceilings
 - Air in and out
 - Modular Classrooms
 - Ventilation provided by rooftop air handling units (AHUs)
 - These AHUs are separate from main building's HVAC system
 - Environmental Sampling HVAC system comfort
 - Carbon Dioxide testing
 - September 20, 2006, 10 of 32 classrooms >800 PPM or above
 - Uni-vent deactivated
 - Modular classroom range of 1464 to 3876 PPM
 - December 4, 2006, 10 of 36 classrooms >800 PPM
 - Highest reading room 1228 PPM 35 students
 - Modular classrooms closed
 - Some windows opened
 - Univents activated
 - Temperature Guidelines (70° F to 78° F)
 - 9/20/06 68 ° F -80°F
 - 12/4/06 67 ° F - 75 ° F with modularclassrooms closed
 - Relative Humidity
 - 9/20/06 40 – 63%
 - 12/4/06 21 – 38%
 - Carbon Dioxide Testing (non detection 9/20 and 12/4/06)
 - Total Volatile organic compounds (TVOCs) (non detective 9/20 & 12/4/06)
 - Use of products containing organic solvents
 - Permanent and dry eraser markers
 - Dust mop treatments
 - Art supplies
 - Particulate matter with diameter of 2.5 micrometer
 - Operation of fan belts in the HVAC system
 - Cooling in the cafeteria stoves, microwave ovens used, use of photocopiers, computer printing devices
 - Heavy foot traffic
 - Renovation demolition
 - Mold needs four conditions to grow
 - Spores
 - Nutrients
 - Temperature
 - Water (moisture)
 - Material should be dried within 24 – 48 hours of becoming moistened
 - Life Cycle of mold
 - Things that grow mold
 - Things that don't grow mold

- Discussed Modular Classroom
 - Did not have downspout for adequate drainage
 - Footing beneath modulares directing water under apron
 - Opening in modular building apron
 - Carpet on floor of crawlspace
- Discussed respiratory irritants
 - Latex sensitivity
 - Tennis balls on bottom of chairs
 - Cleaning products
 - Open food
- General Air Quality Recommendations
 - Consider discontinuing the use of tennis balls on furniture and replacing tennis balls with alternate glides
 - Store cleaning products and chemicals properly
 - Clean air defuses, exhaust/return vents and personal fan blades periodically of accumulated dust
 - Keep uni-vents clear
 - Operate all ventilation systems throughout the building
 - Contact an HVAC engineering firm to examine modular AHUs and uni-vents to improve air exchange
 - Open windows to supplement the introduction of outside air and improve air exchange/ comfort in classrooms
 - Dust control should be used in frequent cleaning
 - Use HEPA vacuum cleaners
 - Repair water leaks and get rid of wet ceiling tiles
 - Disgard mold contaminated items
- Modular Classrooms
 - Repair Roof leaks
 - Relocate the lockers
 - Put rubber mats under water coolers
 - Line of communication be set up so information from teachers / parents are given to one person
 - Consider adopting the US EPA (2000) document “Tools for Schools” to maintain a good indoor air quality environment in the building
 - Consult the MA DPH ER/IAQ Website at Mass.gov/dph/indoor.air
- Renovation Recommendations
 - Comply with 963 CMR 2.04 (2) (C).(d). “ IAQ guidelines for Occupied Buildings under construction” published by the sheet metal and air-conditioning contractors national association, Inc. (SMACNA0 published 1995
 - Ensure the faculty is aware of construction activities that may be conducted in close proximity to the classrooms
 - Develop a notification system for building occupants immediately adjacent to the construction site
 - Set up a notification system
 - Seal up area between where people are and the renovation area
 - Inspect classrooms for cleanliness daily
 - Use exhaust ventilation on the renovation side to depressurize the area and pressurize the area where people are
 - Increase cleaning during off hours if projecting a lot of dust
 - If people have sensitivity to construction material, relocate them to a different area on a case by case basis
 - Change filters in the uni-vents on a more regular basis

- Cover outside area with filter material

The modular classroom entrance has been sealed up with permanent wall and plastic around it. No air will escape and it has been posted

- Actions Taken since September 20th report
 - Modular Classrooms have been closed
 - Entrance to the modular classrooms has been sealed up with a permanent wall and plastic has been placed around it.
 - Closing of the modular classrooms have been posted
 - A Health and Safety Committee has been formed
 - An in-house building liaison has been appointed
 - Written complaint log has been created for a paper record trail

Corey Homes, Department of Public Health, revisited the Jacobs School on December 4, 2006 to examine the construction barrier. In those areas where classrooms were sealed off the following has been done:

- Temporary wall has been put up with wallboard from floor to ceiling
- In a couple of classrooms the foldable doors have been removed and drywall has been put up from floor to decking
- The door leading between the areas has been sealed up with mastic and plastic has been put over them
- It has been recommended that the door allowed for egress in the hallway for construction be sealed with plastic on both sides
- Filter paper has been put on the uni-ventilators
- What was recommended in the December 4th report
- The same things be done as recommended in the September report
- Use the complaint log
- Keep the ventilation system running
- No reusing the modular classrooms
- Make sure the exhaust vents are running
- In room #23 and room #27 have the heat issue fixed
- Install an exhaust vent in the art room
- Reduce the amount of clutter in the building
- Use knock off mats to knock off dust from peoples shoes
- As a precaution it is suggested that carbon dioxide detectors be installed near the barrier wall
- Use cleaning supplies appropriately
- Change the defuses
- Relocate the copy material products

Mr. Feeney also stated that all school indoor reports are posted on the Department of Health Website at: http://mass.gov/dph/indoor_air. He said that the Jacobs School is a typical school under renovation in Massachusetts and anyone can compare and contrast Jacobs School reports with other Massachusetts schools under renovations.

School Committee members asked Michael Feeney the following questions:

James Canavan asked if the town has taken appropriate steps for remediation. Michael Feeney responded that from what he has seen yes, but what is most important is follow through and accountability.

Mr. Canavan also asked how frequently the univent filters should be changed. Mr. Feeney responded that it depends on how much activity in renovations and landscaping (outdoor dust) is going on. He suggested changing the filters every two weeks under heavy construction.

Stephanie Peters asked Mr. Feeney if staff members or community members should place a call to the Department of Health how would someone from that department get back to the school department. Mr. Feeney responded through the Superintendent of Schools or the Board of Health.

Catherine Bowes requested Kathleen Tyrell, Interim Jacobs School Principal to ask Jacobs School staff to clear off uni-vents and clean out closets. She also asked if fans belonged to the school department or staff members. Dr. Tyrell stated she did not know, but she would get back to Ms. Bowes. Ms. Bowes also requested that if a fan belonged to a staff member that a request be made for he/she to keep them clean.

James Canavan asked if Michael Feeney or Cory Holmes (both from the Department of Health) had looked at the Oasis Environmental report and the work the school department had done prior to the Department of Health visiting Jacobs School in September. Michael Feeney responded that it is best to walk through a building to get to know the problem but he was aware of the work the school department had done.

John Reilly, Board of Selectmen, asked if there was anything the Building Committee should be doing. Mr. Feeney responded that exhaust fans should be facing away from classrooms, pressurizing rooms, any demolition or painting should be done during off school hours, and installing carbon dioxide monitors as a precaution.

Mr. Reilly asked Mr. Feeney if he had a child attending the Jacobs School, would he consider it safe to send his child there. Mr. Feeney responded that he does not have any children, but if everything is followed and done correctly then yes he would send a child to the Jacobs School.

John Silva, Board of Selectmen, asked if the air quality at Jacobs School has been monitored. James Canavan responded that air quality was tested on December 20, 2006 while the children were in school. The report came back as acceptable levels at the Jacobs School

Ron Davy, Board of Selectmen, asked the following questions:

If there is a plan to continue monitoring and measuring carbon dioxide and microbial growth. Michael Feeney stated that installing carbon dioxide monitors and inspecting the barriers to make sure the plastic is up and in place should be done. Dr. Silva stated that a vote had been taken at a Building Committee to install carbon dioxide monitors at the Jacobs School.

Has a similar review been done at the Memorial School and Hull High School? Cory Holmes, Department of Health responded that the high school was done prior to the renovations at that school and then again during the high school construction project. At that time the barriers were tight. James Canavan requested Mr. Feeney and Mr. Holmes to perform an air quality inspection at the Memorial School and High School. Mr. Canavan asked what is the air quality standard? Mr. Feeney responded that balancing the ventilation system is recommended by the industry representing the "tin knockers" who install ventilation systems. They recommend that a building get balanced every five years. This looks at how much air is coming into and how much air is leaving a building in the ventilation system.

Out of the nine recommendations in the Department of Health report, only five have been acted upon.

David Twombly and James Griffin both responded to this issue as follows:

- Solar Tech was contacted and the issue in room #27 has been resolved. All uni-vents are up and running.
- Ceiling fans are operating properly
- Ceiling tiles have been replaced and wet tiles have been discarded
- Door has been reduced by 1" – 2" to increase ventilation in that space
- Return air vent in art classroom has been cleaned
- Tennis balls on classroom chair legs have been removed
- Exhaust vents in classrooms have been cleaned

School Committee Minutes

January 3, 2007

Page 7

- Communication log has been set-up

Kathleen Tyrell stated that the cleaning products would be gone immediately.

Who is accountable to continue to monitor and follow through with recommendations? James Canavan responded that the Superintendent of Schools would be responsible for the implementation and follow through on recommendations. She has James Griffin, Facilities Manager, David Twombly, Director of Operations and Jodi Trubia, Jacobs School Construction Liaison focusing on issues as they come up. The Jacobs School construction issue is also a standard item on the School Committee agenda.

What will happen to the modular classrooms? Mr. Canavan responded that the modular classrooms are owned by the town and come under the jurisdiction of the Town and Building Committee. At the December 18th School Committee meeting a vote was taken to relinquish any use of the modulars. John Reilly stated that the modular classrooms can be sold as is or the remediation can be done to them and then they can be sold.

Dennis Zaia, Advisory Board Member, asked if the new maintenance system tracks all maintenance equipment. James Griffin, Facilities Manager, stated a preventative maintenance system called "School Dude" tracks every piece of new mechanical equipment on line. James Canavan explained that there are two components that are being asked about. All new equipment installed during construction in the schools is on line and notifies maintenance when filters, etc needs to be changed. Mr. Zaia asked how the existing uni-vents are being logged into a preventive maintenance system. Mr. Griffin responded that a manual log exists and the filters are changed four times a year or every time a call comes in from a classroom regarding filters.

Mr. Canavan asked if there are any outstanding events going on. Mr. Griffin stated that he is focusing on cleaning the vents and that the exhaust vents are being checked every day.

Catherine Bowes requested Principal Kathleen Tyrell put a relocation plan in place if a classroom should need to be relocated for students and staff that have sensitivity to construction issues. She also requested a protocol be put in place for teachers to follow regarding this issue.

David Twombly, Director of Operations, clarified that the uni-vent filters have been changed on October 1st and again on December 15th. There is also a communication log in the main office at the Jacobs School if a parent, teacher, or administrator has a problem he/she should fill out a form. If the issue has to do with the construction project, the form is faxed over the TLT Construction Company and they deal with the issue. He also stated that the asbestos abatement in the six classrooms has been completed.

James Canavan clarified that the school department turned over six classrooms in the Jacobs School to the TLT Construction Company in November as part of the construction and renovation project. The floor tiles originally installed in the building were made of asbestos and a process was followed to remove and repair the floor tiles in the existing building. The asbestos abatement has been completed and repairs for cracked, buckled or missing tiles is ongoing. He asked Mr. Griffin to explain the abatement process. Mr. Griffin explained the process is if an asbestos tile cracks, six millimeter plastic is placed and duct taped over the loose tiles, the abatement company will come in at night and do the remediation on the tile(s). Mr. Canavan then asked about the frequency of tiles coming loose. Mr. Griffin stated that it is pretty good right now, but moving chairs can cause tiles to become loose.

Denise Heavern, Parent, stated that the modular classroom her daughter was in had a carbon dioxide count of 3873 and this test was taken on a Saturday when the area was empty. Michael Feeney responded that the classroom was occupied when the testing was done. Ms. Heavern asked if parents should have been notified. Corey Holmes stated that it was not an emergency situation. The ventilation system was not working and the

room became very stuffy. After test results came back, recommendations were made to keep the ventilation system on continuous, open windows and use fans to help blow in air.

Dennis Zaia, Advisory Board Member, stated that everyone should work together and keep fans on for the benefit of the children. James Griffin explained that a modular unit is self-contained. A modular classroom unit is either cooling or heating the unit. The ramp outside the modular classrooms was enclosed making the area very tight and not admitting any outside air in the modular classroom area. During construction at the high school the modular classrooms were open and air was able to circulate. Another area regarding fans is the cafeteria in the main building that was divided into four classrooms by installing partitions, which blocked the return air system. Fans were added to get the air moving in these classrooms.

Susan Regan, Parent, asked why thirty-two rooms were tested in September and thirty-six rooms were tested in December for indoor air quality at the Jacobs School. She also inquired about information from the December 20th testing. Mr. Holmes responded that as many rooms as possible are tested during a visit. September testing included testing the modular classrooms. During the December testing the modular classrooms were closed and all of the rooms in the main building were tested. Mr. Twombly also responded to her second question regarding the December 20th testing. He said that Universal Environmental Company who works with the construction company at Jacobs School did that testing. Eighteen rooms on a random basis were tested and also four/five rooms were tested for mold, which found a mold count of 308 in room #32. Testing for mold is a picture in time. Back in August when the Jacobs School was tested for mold, counts came back in the range of 2100-3200. During this time of year humidity is much less then during the summer for mold becoming an issue. Ms. Regan also stated that at the December Health and Safety meeting it was stated that air quality monitors were installed at the high school during construction. John Reilly noted that he asked the architect about this. Mr. Twombly stated that invoices from the Memorial School and High School had been checked and nothing could be found regarding carbon dioxide monitors being purchased.

Mark Beacher, parent, stated that in the October 31st report it stated that the HVAC's should be balanced every five years. He asked when would this be done in all the schools. James Griffin responded that it would be done at the Memorial School because that school is approaching the fifth year since being renovated. At the high school it has only been three years since it has been renovated. The Jacobs School has electric and forced hot water heat. He will look into having the classroom uni-vents calibrated/balanced.

Mark Beacher also asked the following questions:

How are the rooms pressurized? Michael Feeney stated that putting exhaust fans in the renovation side of the building or increasing fresh air to the exhaust system in the classroom area.

Should ceiling fans be on twenty-four hours a day / seven days a week. Mr. Feeney said that the ventilation system should be on while someone is in that area. Twenty-four hours may not be helpful, but turning on the system two hours before occupancy should be done.

When was the filter exterior paper installed and when will it be changed? Mr. Twombly responded that the exterior filter paper was installed sometime between September 25th and October 1st. Mr. Griffin stated that he would be monitoring when the paper should be changed.

Who should the custodians report to regarding keeping the buildings clean? Dr. Delaney stated the custodians have a checklist and are being monitored very closely by the school principal and Mr. Twombly.

How is student attendance being monitored? Superintendent Delaney responded that she receives figures from Principal Kathleen Tyrell and student attendance is the same this year as it was last year.

Lisa Richardson, Parent, stated that her fifth grade son is doing much better with his asthma since the fifth grade classes have been moved to the Memorial Middle School. There has to be something going on besides testing

School Committee Minutes

January 3, 2007

Page 9

numbers. Corey Holmes noted that too much is focused on testing. Michael Feeney stated that an additional area should be set up for anyone who has any health sensitivity issues.

Dennis Zaia thanked the School Committee and Superintendent for having this educational meeting. He noted that he had come to this meeting because all he knew was what he read in the newspaper. He requested the school department should write an editorial in the newspaper and on the Town Website. Dr. Delaney stated that Dr. Tyrell would be communicating with the parents and Jodi Trubia will be monitoring all construction issues as the Jacobs School Construction Liaison. She stated that has been a lot of misinformation going around and having everyone together at this meeting to present accurate information was the reason for this meeting.

Lori Perry inquired / asked the following:

What adequate cleaning products should be used? Michael Feeney responded that some of the products that should not be used are strong acidic material, bleach, ammonia, drain products and spray products. Soap and water should be used and the school department should supply all cleaning products so everyone knows what is being used.

Ms. Perry asked if cleaning products that were shown in the classrooms during Mr. Feeney's presentation be a cause of asthma problems? Mr. Feeney stated that it is hard to find a cause because there can be many reasons that cause such problems. The issue needs to be identified and eliminated.

Were parents informed about reporting any health issues to the school nurse and also to the Occupational Health Physician at Cambridge Hospital? Dr. Delaney responded that she would make that information available to parents.

Has School Committee discussed where the current fourth grade students will be housed next year? James Canavan stated that at the December 18th School Committee meeting a motion was made that a January 31st deadline was set to decide where the Jacobs School students would be housed next year.

Gail Whitcomb, Parent, asked if all recommendations in the Department of Health are being implemented. Mr. Feeney stated that based on what he has seen being done he would be comfortable with people in the building. Everyone needs to follow through with the recommendations and vigilance by people in the building is important. Ms. Whitcomb inquired if the issues related to the construction renovation or the environment is causing health issues and school absences. Mr. Feeney responded that both of those areas could cause health issues. Mr. Canavan stated that the trend in attendance during the last three years has been consistent. Monitoring will continue on this issue. Dr. Delaney emphasized that hand washing is very important.

Mark Beacher, parent, stated that in the report that was dated January 2, 2007, Cafeteria D, his son's classroom was noted as having a reading of 2110 fibrous particulate. He asked what fibrous particulates were. Matt Montefusco, President, Oasis Environmental Contracting Services, Inc, explained that if a laboratory doesn't see a mold spore, but there is a particulate in the sampling, that is what is used in the testing. This could be dust, caulk, or food on the floor. The wind may have been blowing the day the testing was done. He stated that the figure that Mr. Beecher was referring to was not uncommon during the winter months. Mr. Canavan stated that the results from this report had just been received and that everything in the report came back in acceptable ranges. Mr. Beecher then read from the same report that asbestos abatement was done during full occupancy in the building. Mr. Canavan stated that any asbestos abatement would have been done under a sealed area.

Anne Connelly, Jacobs School Teacher, asked if Clorox / Lysol wipes were acceptable to use. Mr. Feeney stated that he is not a big fan of them because it is just using another chemical. He suggested using soap and water. Mr. Canavan asked if there is a list of recommended products on the Department of Health Website. Mr. Feeney noted he would try to find something available by the State.

School Committee Minutes

January 3, 2007

Page 10

Kathleen Viera, Parent, asked if there is a checklist and plan to make the custodians accountable. Dr. Delaney responded that Dr. Tyrell is putting a protocol in place with the custodians. She noted that Dr Tyrell worked with the custodians during vacation week. Mr. Canavan stated that cleaning the schools must be a collaborative effort. Everyone must help to clear his/her area so the custodian can do his/her job.

Shari Hart, Parent, stated that her first grade daughter has asthma /allergies and asked if the construction company has a schedule on what will be going on from day to day. Dr. Tyrell asked the parent to come and meet with her and the school nurse to discuss particulars of this issue. David Twombly stated that there are construction meetings every Tuesday and he would communicate to Dr. Tyrell and Jodi Trubia anything that will be going on at the construction site. He also suggested that the parent contact the Principal if her daughter had a bad day at school and he would relate that information to the construction company for them to investigate what had happened during that particular day.

John Reilly, Board of Selectmen, outreached to School Committee members to form a working group that would include members of the School Committee, Board of Selectmen, Building Committee and Advisory Board to define what is needed in not just school buildings but all town buildings. He also stated that community members should not hesitate to contact the Health Inspector if they don't feel they are receiving the proper response to concerns and issues.

Superintendent Delaney stated that she thought all issues that were raised at the December 12th Health and Safety meeting had been covered during this meeting. She stated she was puzzled about a question that was asked at the December 12th meeting. The question was: are people lying about records and what recourse do parents have to confront administrative officials if they believe they are being lied to. Dr. Delaney assured the community that no one is lying about anything. She suggested that if anyone has a problem he/she should contact the Chair of the School Committee.

James Canavan thanked everyone attending the meeting, for his or her time, attention and patience. He stated that the School Committee would continue to address this item at each School Committee meeting.

Adjournment and Executive Session

Motion: James Canavan

Second: Catherine Bowes

Moved to go into Executive Session at 9:55 p.m. for the purpose of personnel negotiation of contract and not to return to Open Session.

Roll Call Vote: Kevin Richardson, James Canavan, Kristen Evans, Catherine Bowes and Stephanie Peters